

**The Presbytery of Scioto Valley of the Presbyterian Church (U.S.A.)**  
**Call to an Installed Pastoral Relationship as**  
**Associate Pastor**

The \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_, Ohio, a congregation in the Presbyterian Church (U.S.A.) organized by the authority of the Presbytery of Scioto Valley (G-1.02), functioning under the Church's constitution (G-1.02) and governed by ordained presbyters who come together in Councils in regular gradation (F-3.0203) called Session, Presbytery, Synod, and General Assembly (G-3.0101), being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, teaching elder

\_\_\_\_\_ to undertake service as Associate Pastor of this congregation, and promises you in the discharge of your duty all proper support, encouragement, and allegiance in the Lord.

Your service shall begin on \_\_\_\_\_ and continue until dissolved by the Presbytery under the provisions of G-2.09. This call is for \_\_\_\_\_ percent of full-time.

This call is issued under provisions set forth in the Presbyterian Church (U.S.A.) Book of Order (G-2.08), and the Book of Order shall govern all relationships established herein.

That you may be free to devote yourself fully to the ministry of Word and Sacrament among us, we promise and obligate ourselves to pay you during the time of your being and continuing in the pastoral relationship set forth in this call the following compensation, stated in annualized amounts, to be paid in regular monthly or semi-monthly payments, and the following specified professional expense reimbursements:

<b>Effective Salary for Pension Calculation</b>	<b>Professional Expense Reimbursements*</b>
Cash Salary _____	Auto Expense (current IRS rate) _____
Fair Rental Value of Manse _____	Business/professional expense _____
Housing Allowance _____	SECA Supplement (up to 50%) _____
Utility Allowance _____	Continuing Education _____
Deferred Compensation _____	Other Allowances _____
Other Pensionable Comp. _____	_____
<b>Total Effective Salary</b> \$ <input style="width: 100px;" type="text"/>	Moving Costs _____

(Additional terms are set forth on an attachment. Yes\_\_\_\_ No\_\_\_\_)

Paid vacation leave (in weeks) \_\_\_\_\_  
 Paid continuing education leave \_\_\_\_\_ weeks, cumulative up to \_\_\_\_\_ weeks.  
 After six continuous years of service the teaching elder is eligible for three months Sabbatical Leave, per presbytery policy.

\*Specified expense reimbursements so noted must be itemized and will be paid as incurred, subject to the annual amount shown. Automobile expense shall be reimbursed at the applicable current IRS rate (published annually) and shall not include mileage commuting to and from work – Federal Tax Guide Paragraph 2370.

We will also pay regularly in advance to the board responsible for benefits, a sum equal to that requisite percent of your compensation which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.), including both pension and medical coverage, during the time of your being and continuing in the pastoral relationship set forth in this call.

It is further mutually agreed that this call and the terms thereof, including the performance of your service and the adequacy of this compensation, will be reviewed with you on an annual basis.

You, the called teaching elder, by signing the acceptance of this call, assert that you have voluntarily joined the fellowship of believers (F-1.0302a), voluntarily become an active member of the Presbyterian Church (U.S.A.) by profession of faith, reaffirmation of faith or transfer of certificate (G-1.0302), voluntarily submitted to the government of this Church (G-1.0402), been ordained as a Teaching Elder (aka Minister of the Word and Sacrament) under the provisions of the Book of Order (G-2.0403, W-4.4000), expressed as a candidate or applicant understanding of the questions required at ordination (W-4.4003), and have responded affirmatively during ordination or the recognition of your ordination to the constitutional questions as set forth in the Book of Order (W-4.4003).

You, the called teaching elder, by signing the acceptance of Pastoral Call, do acknowledge, accept and agree to fulfill the responsibilities and duties of this ordered ministry as set forth in the Book of Order and further agree that any complaint relating to this call or the terms thereof, the relationship with the congregation and/or governing bodies of the Church, or any action taken by such bodies shall be made through the procedures of the Church as set forth in the Book of Order.

We, the calling church, by signing this Call, agree to honor the terms of the call and to observe the responsibilities of the congregation as set forth in the Book of Order and further agree that any complaint relating to this call, the calling church's relationship with you, the called teaching elder, or to any action taken by governing bodies of the Church concerning this call and/or its relationship with you, the called teaching elder, shall be made through the procedures of the Church as set forth in the Book of Order.

In testimony whereof we have subscribed our names this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures of those elected by the congregation to sign the call and to present and prosecute the call before the Presbytery.

Having moderated the congregational meeting which extended this call to \_\_\_\_\_ for ministerial service, I do certify that the call has been made in all respect according to the rules laid down in the "Form of Government" of the Presbyterian Church (U.S.A.) and policies of the Presbytery of Scioto Valley, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation of the \_\_\_\_\_ Presbyterian Church, a congregation of the Presbytery of Scioto Valley.

The congregation's vote on the pastoral call was:

\_\_\_\_\_ Yes                      \_\_\_\_\_ No                      \_\_\_\_\_ Abstain

(Signed) \_\_\_\_\_ Moderator of the Congregational Meeting

## Certification of Call

**This Pastoral Call is expressly made subject to the Sexual Misconduct Policy of the Presbytery of Scioto Valley and the provisions therein concerning leave of absence upon receipt of an allegation of sexual misconduct. All parties to this contract agree to be bound by such policy.**

### **By the Presbytery of Scioto Valley (The Presbytery of Call)**

This call has been reviewed by the Commission for Church Professionals of the Presbytery of Scioto Valley. The Commission recommends that the Presbytery approve this call.

Date of Action \_\_\_\_\_ Signature \_\_\_\_\_  
Commission Moderator

This call was approved by the Presbytery of Scioto Valley (through action taken by its Commission as authorized by "Form of Government" G-3.0307 and the Standing Rules of the Presbytery).

Date of Action \_\_\_\_\_ Signature \_\_\_\_\_  
Stated Clerk

### **By the Presbytery of Care or Present Membership**

This call has been reviewed by the properly authorized committee or commission of the Presbytery of \_\_\_\_\_ which recommends that the presbytery find it expedient to release \_\_\_\_\_ to accept this call.

Date of Action \_\_\_\_\_ Signature \_\_\_\_\_  
Stated Clerk

### **ACCEPTANCE OF THE PASTORAL CALL**

I certify that I have received this call to undertake the installed pastoral relationship as Associate Pastor of the \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_ Ohio, and that I am familiar with and understand the terms and conditions contained herein. I accept this Pastoral Call and the terms and conditions thereof.

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_  
Teaching Elder/Candidate

[NOTE: Four (4) copies of the call are to be prepared and signed. Deliver the signed calls to the Presbytery of Scioto Valley stated clerk. Following presbytery action, copies will be distributed to the candidate, the calling congregation, the presbytery of care/present membership, and the Presbytery of Scioto Valley.]