



## Mission and Vision Statement

God calls us through the Holy Spirit to connect with each other to plant, grow, and nurture vital, faithful communities of Christ for service and ministry. In response, we build partnerships, communicate with and support congregations, leaders, and individuals, and embody Christ's transforming love in the world.

November 2012

### The Presbytery of Scioto Valley Presbyterian Church (U.S.A.)

251st Stated Meeting  
Tuesday, May 21, 3:30 p.m. –7:30 p.m.  
First Presbyterian Church  
211 Garfield Drive, London, OH 43140



[www.londonfirstpres.org](http://www.londonfirstpres.org)

#### General Notes for this Meeting

1. The offering for this meeting is dedicated to the season of **Pentecost**. (distribution 40% Congregational ministries with children at risk; 60% Presbyterian Mission Agency >50% ministries with youth and young adults, >10% child advocacy/children at risk.) Please make checks payable to Presbytery of Scioto Valley.
2. Requests to include audio-visual presentations at the Presbytery Meeting should be addressed to the stated clerk, Sally Robinson at [statedclerk@psvonline.org](mailto:statedclerk@psvonline.org)
3. Contact Dagmar Romage at [dagmar@psvonline.org](mailto:dagmar@psvonline.org) or 614-847-0565: To register an excused absence from the meeting; to reserve display space; to arrange for childcare at the meeting site, and to obtain a printed copy of the Commissioner Hand-Book.


**Driving Directions to** First Presbyterian Church, 211 Garfield Drive, London, OH 43140. Tel: (740) 852-1215.

From Columbus, take I-70 west to exit for US Route 42 (Exit 79). Turn left (south) on US Route 42. Proceed about 1.5 miles on US Route 42 to US Route 40 W. Turn right (west) on US Route 40. Proceed 3 miles on US Route 40 to State Route 38 (traffic light). Turn left (south) on State Route 38. Proceed about 2 miles, passing the high school on the left. The next road to the right after the high school is Garfield Avenue. Turn right (west). Proceed about .2 miles and the church is on the right. Pass the church and turn right on the driveway which leads to the parking lot in back.

From other directions: US Route 42 and State Routes 38, 142, and 56 converge at the courthouse in the center of London. Proceed north from the courthouse on State Route 56, (North Main Street) to the first street on the right after passing the hospital (Garfield Avenue) and turn right. The church is about ½ mile on the left.

### **STAY CONNECTED**

If you would like to join the email distribution list for the *Weekly E-Mail* News, the Presbytery digital newsletter go to [www.psvonline.org](http://www.psvonline.org) and fill in the box in the left column, or email Dagmar at [dagmar@psvonline.org](mailto:dagmar@psvonline.org).

Follow the Presbytery on Facebook.  Search for **PSV Congregational Life**. Hit the Like button.

Look for forms, reports, and important web links at [www.psvonline.org](http://www.psvonline.org)

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**The Presbytery of Scioto Valley (PSV) Stated Meetings for 2019**  
September 17, 3:30 p.m.-7:30 p.m. - Liberty Presbyterian Church, Delaware  
November 19, 3:30 p.m.-7:30 p.m. - Circleville Presbyterian Church

Special meetings may be called at the request of, or with the concurrence of, two teaching elders and two ruling elders representing different churches

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## **Commissioners Orientation**

So, This Is Your First Presbytery Meeting!

As a new commissioner to the Presbytery, we welcome you! The information below is provided for your orientation to the presbytery meeting and its activities. The meetings of Presbytery are designed to provide opportunities for the community to worship and discuss issues together, as well as do the necessary Presbytery business. Please read the introductory items in the handbook. These items contain information about parking, childcare, directions to the meeting, how to make motions if you wish, and information on parliamentary process.

When you arrive, look for the registration area, which opens prior to the meeting or any pre-Presbytery forums. Commissioners will be asked to register their attendance by signing next to the church they are representing. Commissioners will receive a name badge which entitles them to have voice and vote during the meeting. Visitors are also asked to sign in and receive a guest tag. There will also be a table with additional handouts not submitted in time to be published in the Commissioner Handbook.

There may be one or more pre-Presbytery forums which will usually begin one hour before the Presbytery meeting. The forums are small group opportunities to discuss topics coming before the Presbytery, to explore ministry tools, to share best practices, or to engage in the ministry of prayer for the Presbytery. There will be directions to the forums. Also available during the registration time may be a number of displays. A pre-Presbytery forum may also be a larger special event which sometimes begins around 1:00. See the agenda for information on these forums.

Presbytery meets from 3:30 p.m. to approximately 7:30 p.m. The meeting will begin with worship designed by the Presbytery worship committee. A worship bulletin will be in the registration area, or on the screen at the front of the sanctuary. There will be an offering which will be designated for one of the Presbyterian Church (U.S.A.) seasonal special offerings.

Before worship, the Presbytery Moderator will:

- Convene the meeting and invite greetings from the host pastor,
- Ask the stated clerk if there is a quorum present.

Following worship, the Presbytery Moderator will:

- Ask for the introduction of new ruling elders, teaching elders, and corresponding members (members of other presbyteries, congregations, or organizations),
- Call for the adoption of the agenda for the meeting, and
- Ask the stated clerk if there is any new business not previously included in the published agenda.

Most of the business for the Presbytery to consider is contained in this handbook. The materials are divided into several sections for easy access. The sections are arranged according to the Commissions and reporting entities of the Presbytery in the order of the agenda for a particular meeting. The sections are:

- Consent Agenda -- items being reported to the Presbytery for their approval that do not come under a particular Commission, such as approval of minutes or appointments of task forces or committees. Items in the Consent Agenda may be removed for discussion and action by Commissioner motion and second.

## **Commissions/Committee with Common Abbreviations and Acronyms**

BOP	Board of Pensions
CCL	Commission for Congregational Life
CCP	Commission for Church Professionals
CNO	Commission for Nurture and Outreach
CPO	Commission for Presbytery Operations
CT	Coordinating Team
NC	Nominating Committee Committee for Overtures and Amendments
COR	Permanent Judicial Commission (COR)
FDN	Presbyterian Foundation
GA	General Assembly
HR	Honorably Retired (teaching elder)
PCUSA	Presbyterian Church (U.S.A.)
PILP	Presbyterian Investment and Loan Program
PMA	Presbyterian Mission Agency
PSV	Presbytery of Scioto Valley
PWUM	Presbyterian Westside Urban Ministry
TE	Teaching Elder
CRE	Commissioned Ruling Elder
TE	Ruling Elder
RE	Ruling Elder

### **Guidelines for Participating in Presbytery Meetings**

1. When speaking at Presbytery, please use the microphone and speak to the Moderator, not the assembly.
2. Introduce yourself, by stating your name and your church or your position.
3. The parliamentary authority is *Robert's Rule of Order Newly Revised, 11<sup>th</sup> Edition* (2011), unless the *Book of Order* (Presbyterian Church (U.S.A.) Constitution Part II) or the Manual of Operations of the Presbytery provide otherwise.
4. Motions presented by commissions or committees do not require a second.
5. Each speaker during debate has up to three minutes to address the issue to which they are speaking. The moderator may give a 30-second warning, so that speakers may conclude their remarks.
6. The moderator will normally alternate between speeches for and against the motion before the assembly.
7. The maker of the motion or commission/committee presenter may make the final speech.
8. Only enrolled commissioners (ruling elder commissioners, teaching elders, commissioned ruling elders, certified Christian Educators in active service, and ruling elders serving on commissions) are authorized to vote. Corresponding members are entitled to address the Presbytery. Visitors may be invited by the moderator to address the Presbytery.
9. Any substantive motion (new, amendment, substitute) made by a commissioner in the assembly must be given to the stated clerk in writing, at the time the motion is made.
10. Any new business must be placed in the hands of the stated clerk prior to the beginning of the meeting.

## ***Seeking to be Faithful Together:***

### **Guidelines for Presbyterians During Times of Disagreement**

- In a spirit of trust and love, we promise we will...
- Give them a hearing...listen before we answer (*John 7:51 and Proverbs 18:13*)

#### **1 Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ;**

- we will keep our conversations and communications open for candid and forthright exchange,
- we will not ask questions or make statements in a way which will intimidate or judge others.

#### **2 Learn about various positions on the topic of disagreement.**

#### **3 State what we think we heard and ask for clarification before responding, to be sure we understand each other.**

- Speak the truth in love (*Ephesians 4:15*)

#### **4 Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.**

#### **5 Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity;**

- we will not engage in name-calling or labelling of others prior to, during, or following the discussion.

#### **6 Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.**

Maintain the unity of the spirit in the bond of peace (*Ephesians 4:3*)

#### **7 Indicate where we agree with those of other viewpoints as well as where we disagree.**

#### **8 Seek to stay in community with each other though the discussion may be vigorous and full of tension;**

- we will be ready to forgive and be forgiven.

#### **9 Follow these additional guidelines when we meet in decision-making bodies:**

- urge persons of various points of view to speak and promise to listen to these positions seriously;
- seek conclusions informed by our points of agreement;
- be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;
- abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with these Guidelines.

#### **10 Include our disagreement in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.**

Adopted by the 204<sup>th</sup> General Assembly (1992) of the Presbyterian Church (U.S.A.) for use by sessions and congregation

## **AGENDA**

### **The Presbytery of Scioto Valley Presbyterian Church (U.S.A.)**

Two Hundred and Fifty First Stated Meeting  
Tuesday, May 21, 2019, 3:30 p.m. –7:30 p.m.  
First Presbyterian Church, London, Ohio

Moderator: Minister of Word and Sacrament Rebecca Tollefson



#### Mission Statement

God calls us through the Holy Spirit to connect with each other to plant, grow, and nurture vital, faithful communities of Christ for service and ministry.

In response, we build partnerships, communicate with and support congregations, leaders, and individuals, and embody Christ's transforming love in the world.

November 2012

The **Commissioner Handbook** is available online at [www.psvonline.org](http://www.psvonline.org)  
"Supplemental Reports" refers to papers available the day of the meeting in the Registration Area and also at [www.psvonline.org](http://www.psvonline.org)

#### **PRE-PRESBYTERY MINUTES READING – 1:30 P.M.**

#### **PRE-PRESBYTERY TRAINING FOR NEW COPMMISIOPNERS –2:30 P.M.**

For new Commissioners and those who would like a refresher about what goes on at a presbytery meeting, led by Vice Moderator Rev. Mark Gauen and Stated Clerk Rev. Sally Robinson.

#### **THE PRESBYTERY IS CALLED BY THE HOLY SPIRIT – 3:30 P.M.**

Convening the Meeting

- A. Declaration of a Quorum and Formation of the Roll – Rev. Sally Robinson
- B. Adoption of the Meeting Agenda
- C. Greetings from Host Pastor – Rev. Desiree Youngblood, Supply Pastor

#### **TO WORSHIP GOD**

PSV's worship in 2019 will be shaped by Robert Schnase's *Five Practices of Fruitful Congregations* (Abingdon Press 2017). The practice woven into today's meeting and worship is *Extravagant Generosity*.

The Word will be preached by: Rev. Joel Esala, Circleville PC, Rev. Jason Link, First PC Chillicothe, and Rev. Gray Marshall from First PC Washington Court House. Also participating in worship is the choir from London First PC led by Tom Lloyd and celebrating the Lord's Supper will be Rev. Lee Platt and Rev. Annie Melick.

We will receive the Pentecost Offering.

#### **TO STEWARD CHRIST'S WORK**

Introduction of Guests, New Commissioners, Seating of Corresponding Members

A. Staff Reports

Rev. Dr. Jeannie Harsh, Executive Presbyter  
Rev. Sally Robinson, Stated Clerk

B. Announcement of New Business

*(Please present New Business items to the stated clerk before the convening of the meeting. Items will be discussed after the scheduled agenda items.)*

**To Celebrate Christ’s Mission**

A. Report on the Advisory Committee on Social Witness Policy – Rev. Rick Nutt

B. Commission for Presbytery Operations – CRE Dr. Robert Gustafson

1. Report of Actions Taken on Behalf of Presbytery
2. Financial Report to date
3. Announcements

C. Commission for Church Professionals—Rev. Ann Melick

1. Report of Actions Taken on Behalf of Presbytery
2. Welcoming of New Ministers of Word and Sacrament
3. Examination of Candidate for Ordination
4. 1<sup>st</sup> Reading – Policy for Dissolution of Pastoral Relationships
5. Announcements

D. Commission for Congregational Life— Rev. Dr. Jeri-Lynne Bouterse

1. Actions Taken on Behalf of Presbytery
2. Recommendations for Presbytery
3. 1<sup>st</sup> Reading – Policy to Dissolve (Close) a Congregation
2. Announcements

E. Commission for Nurture and Outreach – Rev. Mary Gause

1. Report of Actions Taken on Behalf of Presbytery
2. Announcements

F. Coordinating Team – Elder Carla Mavis

**TO EMBODY CHRIST’S LOVE**

Announcements, Invitations, Joys, and Concerns for the Community  
Closing Prayer and Benediction

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Next Presbytery Meeting  
3:30 p.m. –September 17, 2019  
Liberty Presbyterian Church – Delaware, Oh



## **Consent Agenda and Stated Clerk's Report**

### **CONSENT AGENDA**

1. **Review and approval of minutes** from 250<sup>th</sup> Stated Meeting at the Worthington Presbyterian Church of Worthington, Ohio, February 19, 2018.
2. Approve Service of the Lord's Supper in worship for 2019 at the Stated Meetings of presbytery February 19, May 21, and November 19.

### **STATED CLERK'S REPORT**

1. Presbytery minutes for 2018 were reviewed by the Synod of the Covenant on April 29-30, 2019 and approved with one exception.

## **Commission for Presbytery Operations**

### **Report on the Actions and Recommendations of the Commission on Presbytery Operations**

Class	Name	E mail	MWS/RE	Term
2019	Bob Gustafson	gustafson15@gmail.com	CRE	2nd
2019	Kristin Schutte	pastorkristin06@yahoo.com	MWS	2nd
2019	Karen Zent	kmzent@aol.com	RE	1st
2020	Sydney V. Jackson	skipjackson@indianolapres.org	MWS	2nd
2020	Roger Au	rogerau@aol.com	MWS	2nd
2020	Jim Hamilton	Jim.Hamilton55@gmail.com	RE	1st
2021	William C. Acklin	wacklin@windstream.net	RE	2nd
2021	Jim Hines	jhines1116@gmail.com	RE	1st
2021	Christine Burns	Cvanderkooi45695@gmail.com	CRE	1st

*Pursuant to the authority granted by The Book of Order, "Form of Government" Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:*

1. Items for Information
2. Financial Reports to date
3. Announcements

## ***Financial Reports***

**Treasurer's Report**  
**April 2019**

Consolidated Balance Sheet

Detailed Balance Sheet

Consolidated Fund Activity Report

Treasurer's Report for Operating Fund

Congregation Mission and Giving Per Capita Report

The Presbytery Of Scioto Valley  
Consolidated Balance Sheet Information  
In Whole Dollars  
(Unaudited)

	Period Ending 04/30/19	Period Ending 04/30/18	Calendar Year 12/31/18	Calendar Year 12/31/17
Cash	\$ 373,895	\$ 425,393	\$ 365,338	\$ 386,398
Investments:				
Church Development Funds	1,297,917	1,254,805	1,173,351	1,272,073
Reserve Investments	350,737	339,086	317,075	343,753
Total Investments	1,648,654	1,593,891	1,490,427	1,615,826
Accounts & Notes Receivable	46,251	50,302	47,115	83,343
Prepaid Expenses & Other	3,506	2,982	3,601	758
Fixed Assets:				
Mortgaged Properties:				
Concord-Land on Harriott Road	432,410	432,410	432,410	432,410
Concord-Home Rd. interim location	206,595	206,595	206,595	206,595
Total Mortgaged Properties	639,004	639,004	639,004	639,004
Properties To Be Deeded:				
New Albany-Land on Johnstown Rd.	484,152	484,152	484,152	484,152
Dublin-Land on Dublinshire Drive	314,309	314,309	314,309	314,309
Prince of Peace PC-Land on Diley Rd.	102,156	102,156	102,156	102,156
Total Properties To Be Deeded	900,617	900,617	900,617	900,617
Other Fixed Assets	76,874	78,031	77,411	78,671
Total Fixed Assets	1,616,495	1,617,652	1,617,033	1,618,292
Other Assets	-	-	-	2,452
Total Assets	<u>\$ 3,688,801</u>	<u>\$ 3,690,220</u>	<u>\$ 3,523,513</u>	<u>\$ 3,707,070</u>
Liabilities:				
Accounts Payable	\$ 55,822	\$ 43,467	\$ 119,917	\$ 119,367
Notes Payable	201,251	225,767	209,498	233,791
Other Liabilities	3,945	3,216	4,872	15,284
Total Liabilities	261,018	272,450	334,288	368,442
Fund Balances	3,194,884	3,381,677	3,381,677	3,229,978
Surplus [Deficit]	232,898	36,093	(192,451)	108,651
Total Liabilities & Net Worth	<u>\$ 3,688,801</u>	<u>\$ 3,690,220</u>	<u>\$ 3,523,513</u>	<u>\$ 3,707,070</u>

**Presbytery of Scioto Valley - Columbus OH**  
**Balance Sheet as of April 30, 2019**

Tuesday, May 7, 2019

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Account #	Account Name	YTD Balance
1.1.0002	Chase Checking	212,806.61
1.1.0003	Chase Funds Checking	0.00
1.1.0004	Chase Savings	8,777.12
1.1.0006	Mission Market Fund Note	152,310.96
	<b>Cash</b>	<b>\$373,894.69</b>
1.2.0005	New Covenant-Church Dev	1,208,006.87
1.2.0006	New Covenant-Church Dev-Mkt Value Adj	89,910.38
	<b>Church Development Funds</b>	<b>\$1,297,917.25</b>
1.3.0005	New Covenant-Oper Fund Reserve	327,028.04
1.3.0006	New Covenant-Oper Fund Reserve-Value Adj	23,708.74
	<b>Income Funds</b>	<b>\$350,736.78</b>
	<b>Total Investments</b>	<b>\$1,648,654.03</b>
1.1.0010	A/R - Presbytery	21,500.00
1.1.0015	A/R - Church Development	0.00
1.2.0015	A/R Dublin	0.00
1.2.0017	Notes Rec. - Presbyterian	24,750.70
	<b>Accounts &amp; Notes Receivable</b>	<b>\$46,250.70</b>
1.1.0020	Prepaid Exp - PY Office	500.00
1.1.0021	Prepaid Exp - PY Computer	0.00
1.1.0022	Prepaid Ins - PYO	506.32
1.1.0023	Prepaid Exp - PYO Office Rent	2,500.00
	<b>Prepaid Expenses</b>	<b>\$3,506.32</b>
1.4.0004	PY Property - Equip & Furn	50,410.05
1.4.0005	PY Acc. Depr. - Equip & Furn	(50,016.23)
1.4.0010	PY Property - Computer Equip	43,640.52
1.4.0011	PY Acc. Depr. - Computer Equip	(39,585.78)
1.4.0016	PY Property - Eastlawn	175.00
1.4.0020	RC Property - Equip & Furn	2,907.31
1.4.0021	RC Acc. Depr. - Equip & Furn	(2,907.31)
	<b>Furniture &amp; Equipment</b>	<b>\$4,623.56</b>
1.2.0020	Property - Diley Road (Prince)	102,155.62
1.2.0022	Property - Dublin	314,309.26
1.2.0024	Property - Northside	0.00
1.2.0027	Property - Home Road	206,594.50
1.2.0029	Property - Harriott Road	432,409.94
1.2.0031	Property - Johnstown Road	484,151.72
1.4.0052	Longstreth	69,850.00
	<b>Property</b>	<b>\$1,609,471.04</b>
1.4.0060	Leasehold Improvements	2,400.66
1.4.0061	Acc. Amort. - Leasehold Improvements	0.00
	<b>Leasehold Improvements</b>	<b>\$2,400.66</b>
1.2.0032	Property Held for Resale - Calvin	0.00
	<b>Land &amp; Equipment Available for Sale</b>	<b>\$0.00</b>
	<b>Total Fixed Assets</b>	<b>\$1,616,495.26</b>
1.1.0024	Dep. Workers Comp	0.00
1.1.0025	Sec. Dep. - PYO Office Rent	0.00
	<b>Other Assets</b>	<b>\$0.00</b>
1.1.0030	Mission Yearbooks	0.00
1.1.0031	Book of Order	0.00
1.1.0032	Calendars	0.00

**Presbytery of Scioto Valley - Columbus OH**  
**Balance Sheet as of April 30, 2019**

Tuesday, May 7, 2019

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Account #	Account Name	YTD Balance
1.1.0033	Book of Confession	0.00
<b>Total Assets</b>		<b>\$3,688,801.00</b>
<b>Liabilities</b>		
2.0.0000	Accounts Payable/Vendors	844.00
2.1.0000	Harbor View Presbyterian Church 2	0.00
2.1.0001	Operating A/P	0.00
2.1.0005	Desig. - A/P Misc	0.00
2.1.0010	A/P -GA Basic Mission	7,775.07
2.1.0011	A/P - GA Sp. Offering	3,917.35
2.1.0012	A/P - GA Directed Giving	4,641.00
2.1.0013	A/P - GA Ex. Commit Giving	4,664.50
2.1.0014	A/P - GA Peacemaking	62.04
2.1.0015	A/P - GA Per Ca pita	10,491.84
2.1.0016	A/P GA Disaster Relief	250.00
2.1.0017	A/P - SY Basic Mission	730.07
2.1.0018	A/P - SY Directed Giving	0.00
2.1.0019	A/P - SY Ex. Commit. Giving	0.00
2.1.0020	A/P - SY Peacemaking	15.98
2.1.0021	A/P - SY Per Capita	22,430.21
2.1.0022	T/P - Workers Comp	0.00
2.1.0080	Jeannie Harsh	0.00
2.1.0083	Presbyterian Church USA	0.00
2.2.0005	Church Dev. Fund A/P	0.00
<b>Accounts Payable</b>		<b>\$55,822.06</b>
2.1.0002	Loan - New Albany	0.00
2.1.0025	Capital Lease Payable	0.00
2.2.0019	Mortgage - Home Road	0.00
2.2.0020	Mortgage - Home Rd 2	85,767.81
2.2.0021	Mortgage - Harriott Road	115,483.54
<b>Notes Payable</b>		<b>\$201,251.35</b>
2.1.0030	A/P - GA Directed Giving - Long Term	0.00
2.1.0031	Stf.C.Ed.Acc. - GHC Admin	0.00
2.1.0033	Honor. Acc. - Moderator	0.00
2.1.0035	Def.Rev. - Per Capita	0.00
2.1.0036	Def. Rev. - Events	0.00
2.1.0040	A.A. Com/CPM Training	0.00
2.1.0042	A.A. BOP	0.00
2.1.0043	Deferred Comp	0.00
2.1.0044	A.A. Mission Trip	0.00
2.1.0046	A.A. Labrinth	675.00
2.1.0048	A.A. Presbyterian Calendars	0.00
2.1.0049	A.A. Book of Orders	0.00
2.1.0050	A.A. Mission Yearbook	0.00
2.1.0051	A.A. Book of Confessions	0.00
2.1.0054	A.A.SDOP	2,433.97
2.1.0200	Accrued Payroll	836.00
2.2.0012	T/P - Real Estate - Harriott	0.00
<b>Other Liabilities</b>		<b>\$3,944.97</b>
<b>Total Liabilities</b>		<b>\$261,018.38</b>
<b>Fund Balance</b>		
<b>Commission for Nurture and Outreach Funds</b>		
3.1.1000	Peacemaking Fund Balance (R)	10,190.78

**Presbytery of Scioto Valley - Columbus OH**  
**Balance Sheet as of April 30, 2019**

Tuesday, May 7, 2019

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Account #	Account Name	YTD Balance
3.1.1025	Greenfield Mission Fund Balance (R)	1,300.00
3.1.1030	Cong. Session Endorsed Mission Fund (D)	1,175.00
3.1.1650	Flood Relief Grant Fund Balance	0.00
3.1.2000	Outdoor Ministries Fund Balance (D)	24,355.41
3.1.2005	Springfest Fund Balance (D)	5,908.03
3.1.2015	Westside Urban Ministry Fund Balance (R)	4,762.93
3.1.2200	Youth Triennium Fund Balance (D)	21,972.50
3.1.4000	Higher Education Fund Balance (R)	3,325.77
	<b>Total Commission Nurture and Outreach</b>	<b>\$72,990.42</b>
	<b><i>Commission for Congregational Life Funds</i></b>	
3.1.4502	NCD Fund Balance (D)	33,444.71
3.2.4500	Church Dev Fund Balance (D)	2,971,251.19
3.2.4510	Cong. Fund Balance (R)	20,018.13
3.2.4520	Building Fund Balance (R)	50,912.35
	<b>Total Commission for Congregational Life</b>	<b>\$3,075,626.38</b>
	<b><i>Commission for Church Professional Funds</i></b>	
3.1.4100	Scholarships For CRE Class (D)	560.00
3.1.5400	Ch. Prof. Retreat Fund Balance (R)	350.00
3.1.5800	Pastor's Emergency Fund Balance (R)	9,384.66
	<b>Total Commission for Church Professionals</b>	<b>\$10,294.66</b>
	<b><i>Commission for Presbytery Operations Funds</i></b>	
3.1.0000	Operating Fund Balance	113,656.84
3.1.0100	GA 2022 Support Fund Balance (D)	74,600.00
3.3.0000	Investment Fund Balance	80,614.32
	<b>Total Commission for Presbytery Operations</b>	<b>\$268,871.16</b>
	<b>Total</b>	<b>\$3,427,782.62</b>
	<b>Total Fund Balance</b>	<b>\$3,427,782.62</b>
	<b>Total Liabilities and Fund Balance</b>	<b><u>\$3,688,801.00</u></b>



**Presbytery of Scioto Valley - Columbus OH**  
**Consolidated Fund Activity Report as of 04/30/2019**

Tuesday, May 7, 2019

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Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.1.0000	Operating Fund Balance	90,463.88	251,975.70	210,182.74	(18,600.00)	113,656.84
3.1.0100	GA 2022 Support Fund Balance (D)	56,000.00	0.00	0.00	18,600.00	74,600.00
3.1.1000	Peacemaking Fund Balance (R)	9,955.67	235.11	0.00	0.00	10,190.78
3.1.1025	Greenfield Mission Fund Balance (R)	1,300.00	0.00	0.00	0.00	1,300.00
3.1.1030	Cong. Session Endorsed Mission Fund (D)	575.00	600.00	0.00	0.00	1,175.00
3.1.1650	Flood Relief Grant Fund Balance	0.00	0.00	0.00	0.00	0.00
3.1.2000	Outdoor Ministries Fund Balance (D)	26,755.41	0.00	2,400.00	0.00	24,355.41
3.1.2005	Springfest Fund Balance (D)	5,908.03	0.00	0.00	0.00	5,908.03
3.1.2015	Westside Urban Ministry Fund Balance (R)	4,837.32	0.00	74.39	0.00	4,762.93
3.1.2200	Youth Triennium Fund Balance (D)	5,010.00	17,458.50	496.00	0.00	21,972.50
3.1.4000	Higher Education Fund Balance (R)	0.00	3,325.77	0.00	0.00	3,325.77
3.1.4100	Scholarships For CRE Class (D)	560.00	0.00	0.00	0.00	560.00
3.1.4502	NCD Fund Balance (D)	33,444.71	0.00	0.00	0.00	33,444.71
3.1.5400	Ch. Prof. Retreat Fund Balance (R)	0.00	350.00	0.00	0.00	350.00
3.1.5800	Pastor's Emergency Fund Balance (R)	9,384.66	0.00	0.00	0.00	9,384.66
3.2.4500	Church Dev Fund Balance (D)	2,839,872.62	28,001.37	(103,377.20)	0.00	2,971,251.19
3.2.4510	Cong. Fund Balance (R)	18,023.86	123.30	(1,870.97)	0.00	20,018.13
3.2.4520	Building Fund Balance (R)	45,840.29	313.60	(4,758.46)	0.00	50,912.35
3.3.0000	Investment Fund Balance	46,952.80	2,166.37	(31,495.15)	0.00	80,614.32
<b>Total</b>		<b><u>\$3,194,884.25</u></b>	<b><u>\$304,549.72</u></b>	<b><u>\$71,651.35</u></b>	<b><u>\$0.00</u></b>	<b><u>\$3,427,782.62</u></b>

**Presbytery of Scioto Valley - Columbus OH**  
**Treasurer's Report as of April 2019 for Operating Fund**

Tuesday, May 7, 2019

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
<b><i>Income</i></b>				
<b><i>Per Capita and Mission Income</i></b>				
4.1.0005	Basic Mission - Presbytery	143,000.00	33,932.04	109,067.96
4.1.0007	Basic Mission - Directed Givin	0.00	0.00	0.00
4.1.0010	Per Capita - Presbytery	280,533.00	132,333.00*	148,200.00
4.1.0011	Per Capita - GA	106,279.00	49,082.44*	57,196.56
4.1.0012	Per Capita - Synod	38,593.00	18,016.86*	20,576.14
4.1.0014	Recaptured Per Capita from Separated Churches	0.00	0.00	0.00
4.1.0015	Basic Mission - Presby. Women	2,500.00	776.88	1,723.12
	<b>Total Per Capita and Mission Income</b>	<b>\$570,905.00</b>	<b>\$234,141.22</b>	<b>\$336,763.78</b>
<b><i>Nuture and Outreach Activity Income</i></b>				
4.1.0043	Nurture and Outreach Event Fees	500.00	0.00	500.00
4.1.0044	PIE Event Income	1,000.00	1,272.00*	(272.00)
4.1.0045	Youth Winter Retreat Income	10,000.00	11,372.00*	(1,372.00)
4.1.0046	Youth Fall Rally Income	1,000.00	0.00	1,000.00
4.1.0047	Spring Fest Income		0.00	
4.1.0048	Older Adult Ministry Income	500.00	0.00	500.00
4.1.0050	Montreat Youth Retreat		0.00	
4.1.0051	Campus Ministry Income		0.00	
4.1.0052	Youth Triennium Income-Operating		0.00	
4.1.0060	Mission Work Trip Income	8,000.00	0.00	8,000.00
4.1.0062	Print & Media Resources Inc	4,000.00	615.50	3,384.50
4.9.0044	PIE Event Transfers	500.00	0.00	500.00
4.9.0045	Youth Winter Retreat Transfers	10,000.00	0.00	10,000.00
4.9.0046	Youth Fall Rally Transfers		0.00	
4.9.0048	Older Adult Ministry Transfers		0.00	
4.9.0051	Campus Ministry Transfers	10,000.00	0.00	10,000.00
4.9.0052	Youth Triennium Fund Transfers		0.00	
4.9.0060	Cong Endorsed Mission Fund Transfer	14,000.00	0.00	14,000.00
4.9.0062	Print & Media Resources Transfers		0.00	
	<b>Total Nurture and Outreach Activity Income</b>	<b>\$59,500.00</b>	<b>\$13,259.50</b>	<b>\$46,240.50</b>
<b><i>Congregational Life</i></b>				
4.1.0049	New Beginnings Income		0.00	
4.1.0056	PCUSA New Worshipping Comm. Grant		0.00	
4.9.0049	New Beginnings Transfers		0.00	
4.9.0057	New Church Development Transfers	35,000.00	0.00	35,000.00
4.9.0058	Church Development Transfers	15,000.00	0.00	15,000.00

**Presbytery of Scioto Valley - Columbus OH**  
**Treasurer's Report as of April 2019 for Operating Fund**

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
<b>Total Congregational Life</b>		<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>
<b><i>Church Professional Income</i></b>				
4.1.0042	Church Professionals Event Fees	8,000.00	0.00	8,000.00
4.1.0053	Healthy Boundaries Event Fees	400.00	400.00*	0.00
4.1.0054	CRE Training Fees	1,000.00	0.00	1,000.00
4.1.0055	Alternative Clinical Experience Fees		0.00	
<b>Total Church Professional Income</b>		<b>\$9,400.00</b>	<b>\$400.00</b>	<b>\$9,000.00</b>
<b><i>Coordinating Team Income</i></b>				
4.9.0059	Admin Commission Tfrs from Ch Dev Fund	0.00	0.00	0.00
<b>Total Coordinating Team Income</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><i>Presbytery Operations Activity Income</i></b>				
4.1.0061	Presbytery Operations Event Fees	0.00	0.00	0.00
<b>Total Presbytery Operations Activity Income</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><i>Miscellaneous Income</i></b>				
4.1.0025	Church Development Investment Alloc		0.00	
4.1.0027	Interest Revenue - Checking	500.00	434.22*	65.78
4.1.0030	Operating A/R Interest Revenue		0.00	
4.1.0035	Misc Revenue	500.00	0.00	500.00
4.1.0037	Rental Income	11,000.00	3,740.76*	7,259.24
4.1.0039	Donated Exp Revenue	500.00	0.00	500.00
4.1.0098	Net Cash to Accrual Income		0.00	
4.1.0099	Transfers from Reserves		0.00	
<b>Total Miscellaneous Income</b>		<b>\$12,500.00</b>	<b>\$4,174.98</b>	<b>\$8,325.02</b>
<b>Total Income</b>		<b>\$702,305.00</b>	<b>\$251,975.70</b>	<b>\$450,329.30</b>
<b><i>Expenses</i></b>				
<b><i>Commission for Nurture and Outreach</i></b>				
5.1.1002	Pres Sponsored Mission Trip		0.00	
5.1.1004	Session Endorsed Mission Grant	15,000.00	8,000.00*	7,000.00
5.1.1006	Global Mission Projects	1,500.00	0.00	1,500.00
<b>Total Mission Outreach</b>		<b>\$16,500.00</b>	<b>\$8,000.00</b>	<b>\$8,500.00</b>
5.1.2005	CN Events/Resources	1,000.00	1,314.23*	(314.23)
5.1.2006	Springfest Event		0.00	
5.1.2007	PIE Event Expense	2,000.00	1,838.45*	161.55
5.1.2008	Youth Winter Retreats	16,000.00	12,126.60*	3,873.40
5.1.2009	Youth Fall Rally	1,000.00	0.00	1,000.00
5.1.2010	Older Adult Events Expense		0.00	

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
5.1.2011	Mission Work Trip Expenses	9,000.00	0.00	9,000.00
5.1.2012	Montreat Youth Conference		0.00	
5.1.2020	Older Adult Ministry	1,500.00	125.00	1,375.00
	<b>Total CE Events</b>	<b>\$30,500.00</b>	<b>\$15,404.28</b>	<b>\$15,095.72</b>
5.1.1500	Commission for Nurture and Outreach Meeting	500.00	0.00	500.00
	<b>Total CNO Meeting</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>
5.1.2202	Youth Triennium Accrual Exp	2,000.00	668.00	1,332.00
	<b>Total Youth Triennium</b>	<b>\$2,000.00</b>	<b>\$668.00</b>	<b>\$1,332.00</b>
5.1.3015	Print & Media Resources Exp	6,000.00	858.36	5,141.64
5.1.3020	RC Operating Expenses		0.00	
	<b>Total Resource Center</b>	<b>\$6,000.00</b>	<b>\$858.36</b>	<b>\$5,141.64</b>
5.1.4005	Campus Ministry	10,000.00	0.00	10,000.00
	<b>Total Campus Ministry</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
5.1.3500	New Growth and Development	1,900.00	0.00	1,900.00
	<b>Total New Growth and Development</b>	<b>\$1,900.00</b>	<b>\$0.00</b>	<b>\$1,900.00</b>
	<b>Total Commission for Nurture and Outreach</b>	<b>\$67,400.00</b>	<b>\$24,930.64</b>	<b>\$42,469.36</b>
<b><i>Commission for Congregational Life</i></b>				
5.1.4200	CCL Committee/Visitation Expenses	1,200.00	0.00	1,200.00
	<b>Total CCL Miscellaneous Committee Expenses</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$1,200.00</b>
5.1.4700	New Beginnings		0.00	
5.1.4702	Demographic Studies	5,000.00	4,116.00*	884.00
5.1.4704	Special Transition Support/Consultants	2,500.00	0.00	2,500.00
	<b>Total Transition</b>	<b>\$7,500.00</b>	<b>\$4,116.00</b>	<b>\$3,384.00</b>
5.1.4300	Relationship Development	500.00	0.00	500.00
	<b>Total Relationship Development</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>
5.1.4500	<i>New Worshipping Communities</i>			
5.1.4501	NWC - Bethany	35,000.00	0.00	35,000.00
5.1.4520	NWC - Other Churches	15,000.00	0.00	15,000.00
5.1.4530	NWC - Redevelopment	2,000.00	0.00	2,000.00
	<i>Total New Worshipping Communities</i>	<i>52,000.00</i>	<i>\$0.00</i>	<i>52,000.00</i>
	<b>Total New Church Development</b>	<b>\$52,000.00</b>	<b>\$0.00</b>	<b>\$52,000.00</b>
5.1.4900	MAST/Consultants	8,000.00	0.00	8,000.00
5.1.4902	Training/Workshops	2,500.00	0.00	2,500.00
5.1.4904	Congregational Support	0.00	466.34	(466.34)
	<b>Total Church Health</b>	<b>\$10,500.00</b>	<b>\$466.34</b>	<b>\$10,033.66</b>

**Presbytery of Scioto Valley - Columbus OH**  
**Treasurer's Report as of April 2019 for Operating Fund**

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
<b>Total Commission for Congregational Life</b>		<b>\$71,700.00</b>	<b>\$4,582.34</b>	<b>\$67,117.66</b>
<i>Commission for Church Professionals</i>				
5.1.5002	Church Professionals Meeting	600.00	187.54	412.46
5.1.5202	Inquirer/Candidates	5,500.00	289.89	5,210.11
5.1.5204	Commissioned Ruling Elders	3,000.00	0.00	3,000.00
5.1.5402	Committee on Ministry Workshop	0.00	0.00	0.00
5.1.5404	Church Professionals Retreat	15,000.00	0.00	15,000.00
5.1.5602	COM - Background Checks	1,500.00	195.00	1,305.00
5.1.5604	Pastors Programming	2,500.00	0.00	2,500.00
5.1.5802	Health Boundaries Training	3,000.00	1,300.00*	1,700.00
5.1.5804	Bereavement Exp	500.00	138.68	361.32
5.1.5806	Pastoral Support	14,000.00	963.37	13,036.63
<b>Total Commission for Church Professionals</b>		<b>\$45,600.00</b>	<b>\$3,074.48</b>	<b>\$42,525.52</b>
<i>Coordinating Team</i>				
5.1.6001	Moderator Meeting Expenses	4,000.00	0.00	4,000.00
5.1.6002	Bills & Overtures Meeting Exp	200.00	0.00	200.00
5.1.6003	Representation Committee Mtg	200.00	0.00	200.00
5.1.6004	Judicial Process Mtg Exp	1,000.00	0.00	1,000.00
5.1.6005	Administrative Commissions Exp	1,000.00	0.00	1,000.00
5.1.6006	Nominating Mtg Exp	300.00	0.00	300.00
5.1.6007	GA Travel	0.00	0.00	0.00
5.1.6008	Presbytery Meeting Expenses	6,000.00	740.71	5,259.29
5.1.6010	CT Meeting Expense	1,200.00	7.78	1,192.22
5.1.6012	Leadership Meeting Expense	0.00	28.46	(28.46)
<b>Total Coordinating Team</b>		<b>\$13,900.00</b>	<b>\$776.95</b>	<b>\$13,123.05</b>
<i>Commission for Presbytery Operations</i>				
5.1.7701	Salary - Exec Presbyter	47,327.00	14,108.96	33,218.04
5.1.7702	Salary - Stated Clerk	4,475.00	1,491.68	2,983.32
5.1.7703	Salary - Administrative Asst	51,043.00	17,014.32	34,028.68
5.1.7704	Salary - Financial Asst	21,320.00	6,116.00	15,204.00
5.1.7705	Salary - Treasurer	6,150.00	2,050.00	4,100.00
5.1.7706	Deferred Compensation	600.00	200.00	400.00
5.1.7707	Housing - Exec Presbyter	35,000.00	13,333.36*	21,666.64
5.1.7708	Housing - Stated Clerk	15,000.00	5,000.00	10,000.00
<b>Total Staff Salaries</b>		<b>\$180,915.00</b>	<b>\$59,314.32</b>	<b>\$121,600.68</b>
5.1.7732	Travel - Stated Clerk	3,000.00	65.60	2,934.40

**Presbytery of Scioto Valley - Columbus OH**  
**Treasurer's Report as of April 2019 for Operating Fund**

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
5.1.7733	Travel - Treasurer	2,000.00	0.00	2,000.00
5.1.7734	Travel - Exec Presbyter	12,000.00	2,015.50	9,984.50
5.1.7736	Travel - PYO Staff	500.00	0.00	500.00
	<b>Total Staff Travel</b>	<b>\$17,500.00</b>	<b>\$2,081.10</b>	<b>\$15,418.90</b>
5.1.7711	BOP - Exec Presbyter	30,461.00	10,153.68*	20,307.32
5.1.7712	BOP - Stated Clerk	0.00	0.00	0.00
5.1.7713	BOP - Administrative Asst	22,754.00	7,752.44*	15,001.56
5.1.7714	BOP - Financial Assistant	0.00	0.00	0.00
5.1.7715	Med. Reimb. - Exec Presbyter	1,647.00	1,007.02*	639.98
5.1.7716	Med. Reimb. - Stated Clerk	0.00	0.00	0.00
5.1.7717	Med. Reimb. Administrative Asst	1,021.00	964.86*	56.14
5.1.7718	Med. Reimb.- Financial Assistant	0.00	0.00	0.00
	<b>Total Employee Benefits</b>	<b>\$55,883.00</b>	<b>\$19,878.00</b>	<b>\$36,005.00</b>
5.1.7742	Cont Ed. - Staff Training	500.00	653.07*	(153.07)
5.1.7744	Cont Ed. - Exec Presbyter	2,000.00	407.34	1,592.66
5.1.7746	Cont Ed. - Stated Clerk	800.00	0.00	800.00
5.1.7748	Cont Ed. - Treasurer	500.00	0.00	500.00
	<b>Total Continuing Education</b>	<b>\$3,800.00</b>	<b>\$1,060.41</b>	<b>\$2,739.59</b>
5.1.7720	Staff Services Contingency	2,000.00	790.68*	1,209.32
5.1.7721	Payroll Processing Expense	2,100.00	803.95*	1,296.05
5.1.7722	FICA Expense	7,623.00	2,037.28	5,585.72
5.1.7724	SECA	6,267.00	2,099.36*	4,167.64
5.1.7729	BWC Insurance Expense	500.00	140.76	359.24
	<b>Total Associated Payroll Costs</b>	<b>\$18,490.00</b>	<b>\$5,872.03</b>	<b>\$12,617.97</b>
5.1.7804	Rent	30,000.00	10,000.00	20,000.00
5.1.7806	Presbytery Insurance	3,000.00	1,012.68*	1,987.32
5.1.7808	Website Management	1,200.00	308.00	892.00
5.1.7810	Equipment Purchases	2,000.00	1,127.49*	872.51
5.1.7812	Computer Support	2,500.00	112.49	2,387.51
5.1.7814	Copier Maint.	3,600.00	1,159.04	2,440.96
5.1.7815	Dues and Subscriptions	500.00	393.17*	106.83
5.1.7816	Miscellaneous	500.00	270.00*	230.00
5.1.7818	Office Supplies	6,000.00	1,051.76	4,948.24
5.1.7820	Phone	5,500.00	1,375.75	4,124.25
5.1.7822	Postage	3,000.00	289.21	2,710.79
5.1.7824	Presbytery Depreciation	2,800.00	537.24	2,262.76

**Presbytery of Scioto Valley - Columbus OH**  
**Treasurer's Report as of April 2019 for Operating Fund**

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Account #	Account Name	Annual Budget	YTD Balance	Annual Budget Remaining
5.1.7826	Profit/Loss on Asset	0.00	0.00	0.00
	<b>Total Office Operations</b>	<b>\$60,600.00</b>	<b>\$17,636.83</b>	<b>\$42,963.17</b>
5.1.6009	GA Per Capita	142,153.00	51,206.67*	90,946.33
5.1.6011	Synod Per Capita	51,620.00	18,909.98*	32,710.02
5.1.8004	Audit	9,000.00	0.00	9,000.00
5.1.8005	Legal Expenses	2,500.00	0.00	2,500.00
5.1.8006	CPO Meeting	1,200.00	0.00	1,200.00
	<b>Total Corporation Expenses</b>	<b>\$206,473.00</b>	<b>\$70,116.65</b>	<b>\$136,356.35</b>
5.1.8502	Presbytery Newsletter	1,000.00	858.99*	141.01
	<b>Total Communications</b>	<b>\$1,000.00</b>	<b>\$858.99</b>	<b>\$141.01</b>
5.1.9005	Presbytery Staff Search	0.00	0.00	0.00
5.1.9010	Office Relocation Expense	0.00	0.00	0.00
	<b>Total Non-Recurring Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total Commission for Presbytery Operations</b>	<b>\$544,661.00</b>	<b>\$176,818.33</b>	<b>\$367,842.67</b>
5.1.7825	Leasehold Amortization Expense	0.00	0.00	0.00
	<b>Total Expenses</b>	<b>\$743,261.00</b>	<b>\$210,182.74</b>	<b>\$533,078.26</b>
	<b>Difference</b>	<b><u>(\$40,956.00)</u></b>	<b><u>\$41,792.96</u></b>	

\* = Income/Expense exceeds amount budgeted to date

Presbytery of Scioto Valley Contribution Summary as of April 30, 2019					
Church	Basic Mission Paid		Per Capita Owed	Per Capita Paid	Per Capita Due
Amanda	-		1,073	1,073	-
Amesville	600		644	644	-
Athens, Alexander	-		2,360	-	2,360
Athens, First	2,113		9,474	2,369	7,105
Bloomingsburg, First	-		1,323	1,188	135
Bremen, Bethel	587		2,252	563	1,689
Chillicothe, First	1,000		8,902	7,651	1,251
Circleville	-		9,474	-	9,474
Columbus, Bethany	1,000		2,431	608	1,823
Columbus, Broad Street	6,000		28,564	7,142	21,422
Columbus, Brookwood	-		4,791	1,400	3,391
Columbus, Christ	300		1,466	-	1,466
Columbus, Covenant	9,367		21,093	10,546	10,547
Columbus, Crestview	-		1,073	1,073	-
Columbus, Eastminster	225		1,931	483	1,448
Columbus, Fairmoor	-		715	-	715
Columbus, Glen Echo	563		2,181	545	1,636
Columbus, Highlands	335		3,182	326	2,856
Columbus, Hoge Memorial	-		1,537	384	1,153
Columbus, Indianola	1,200		4,719	4,719	-
Columbus, Korean	-		4,111	-	4,111
Columbus, Old First	1,679		608	561	47
Columbus, Overbrook	-		17,768	-	17,768
Columbus, Ramseyer	-		6,435	6,435	-
Columbus, Shady Lane	-		715	-	715
Columbus, St. Andrew	1,925		3,933	2,205	1,728
Columbus, Westminster	3,012		1,931	1,930	-
Delaware, Concord	-		1,788	667	1,121
Delaware, First	3,030		8,866	2,046	6,820
Delaware, Liberty	750		46,654	5,000	41,654
Delaware, Old Stone	500		5,184	5,184	-
Delaware, West Berlin	2,000		2,109	2,109	-
Dublin	-		5,613	5,613	-
Frankfort	-		3,897	3,897	-
Frankfort, Concord	-		858	-	858
Fredericktown, First	-		2,932	1,035	1,897
Gahanna, Mifflin	4,500		13,442	13,442	-
Gallipolis, First	-		4,362	-	4,362
Galloway	-		2,538	889	1,649
Grandview Heights, Boulevard	-		8,544	2,136	6,408
Granville, First	3,991		17,947	5,982	11,965
Greenfield-Pisgah, Mt. Pleasant	-		286	286	-
Grove City, First	-		10,260	5,412	4,848
Groveport	-		1,073	-	1,073
Harrisonville	-		787	787	-
Hilliard	-		5,291	-	5,291
Homer	-		-	-	-
Iberia	500		1,788	1,788	-
Ironton, First	-		894	362	532
Jackson, First	600		3,182	795	2,387
Johnstown	-		7,865	2,574	5,291
Kingston, Mt. Pleasant	-		536	-	536
Kingston, Whisler	-		358	-	358
Lancaster, First	-		12,799	3,595	9,204



Presbytery of Scioto Valley Contribution Summary as of April 30, 2019					
	Basic Mission		Per Capita	Per Capita	Per Capita
Church	Paid		Owed	Paid	Due
Lithopolis, Bloom	-		1,037	1,037	-
Logan, First	1,500		5,434	1,648	3,786
London, First	-		11,833	11,833	-
Marion, Forest Lawn	-		787	-	787
Marion, Lee Street	-		1,251	1,251	-
Marysville, First	-		7,937	2,646	5,291
McArthur	-		286	-	286
Middleport, First	140		822	858	(36)
Mt. Gilead, First	-		3,110	1,555	1,555
Mt. Vernon, First	-		3,718	2,449	1,269
Nelsonville	-		1,716	-	1,716
New Albany	-		-	-	-
Newark, First	-		5,077	-	5,077
Newark, Hanover	285		3,539	885	2,654
Newark, Second	-		8,008	4,004	4,004
Newark, Woodside	-		679	-	679
Oak Hill, Bethel	-		572	572	-
Oak Hill Horeb	-		1,716	-	1,716
Oak Hill, Moriah	-		501	501	-
Oak Hill, Sardis Welsh	-		358	-	358
Oak Hill United	-		2,395	2,395	-
Ostrander	-		1,680	1,680	-
Pataskala, First	-		2,860	-	2,860
Pataskala, Jersey	500		501	501	-
Pataskala, Outville	-		2,646	2,646	-
Pickerington, Prince of Peace	-		3,682	36	3,646
Plain City	250		4,219	2,067	2,152
Portsmouth, First	600		4,040	1,212	2,828
Portsmouth, Second	-		6,900	-	6,900
Reynoldsburg, First	-		787	-	787
Reynoldsburg, Parkview	-		5,398	-	5,398
Sedalia, Midway	-		1,502	-	1,502
Sunbury, Condit	-		2,753	728	2,025
Utica	-		1,359	-	1,359
Washington Court House, First	1,800		8,294	2,503	5,791
Washington Court House, McNair Memorial	-		1,966	-	1,966
Waverly, First	888		3,682	3,682	-
Wellston, First	-		2,038	-	2,038
Westerville, Central College	-		54,161	3,383	50,778
Westerville, First	500		10,582	2,645	7,937
West Rushville, Rushcreek	709		1,537	1,537	-
Wilkesville, First	-		358	358	-
Worthington	515		47,691	15,825	31,866
TOTALS	53,464		543,936	185,881	358,055
Loose Offerings	-			36	
Grace Fellowship	-			-	
				185,917	

## Commission for Church Professionals

### Report of the Actions and Recommendations of the Commission on Church Professionals

Class	Name	E mail	MWS/RE	Term
2019	Tom Rice	trice@worthingtonpresbyterian.com	MWS	1st
2019	Ann Melick	annie@melick.net	MWS	1st
2019	Carol Evans	willie.evans25@gmail.com	RE	2nd
2020	Robert E. Martin	rmartin@athensfpc.org	MWS	2nd
2020	Todd Tracy	tddtrcy@gmail.com	MWS	2nd
2020	Deb Russell	d_russell_oz@yqhoo.com	RE	1st
2021	Liz Tietz	liztietz@live.com	CRE	1st
2021	Sarah Juist	pastorsarahj@gmail.com	MWS	1st
2021	Liz Wagner	firstprespastor@midohio.twc.com	MWS	1st

Pursuant to the authority granted by *The Book of Order*, "Form of Government" Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:

#### I. Changes in Role of Ministers:

##### A. Report of actions taken on behalf of presbytery:

1. Concurred with the request of the congregation of the First Presbyterian Church, Pataskala, Ohio, to approve the installation of the Rev. Dr. Janet Hufford as Minister of Word and Sacrament as of June 1, 2019 and receive her from the Beaver-Butler Presbytery. Her terms of call are as follows:

Cash Salary	\$30,000
Housing Allowance	28,000
<b>Total Effective Salary</b>	<b>\$58,000</b>
Auto reimburse (IRS Rate)	
Business/Professional Expense	\$ 500
Continuing Education	\$ 1,500
Moving Costs	\$ 3,000
Paid vacation 4 weeks	
Paid continuing education 2 weeks, continued to 6 weeks	

2. Concurred with the request of the Hilliard Presbyterian Church, Hilliard, Ohio, to dissolve the pastoral relationship with the Rev. Robert G. Armstrong as of April 30, 2019 and grant him the status of Honorable Retirement effective May 1, 2019.
3. At his request, dismissed the Rev. James R. Mehler to the Presbytery of New Castle, effective May 21, 2019.

- B. Covenants for Temporary Pastoral Service:
1. Concurred with the request of the session of the Iberia Presbyterian Church, Iberia, Ohio, to renew the contract for temporary part-time pastoral service with Minister of Word and Sacrament Patricia Stout for a period of 1 year beginning January 1, 2019.
  2. Concurred with the request of the session of the Rose Run Presbyterian Church, New Albany, Ohio to enter into a Covenant for Contracted Pastoral Services part-time with Minister of Word and Sacrament Jon Carlisle for a period of 3 months beginning May 1, 2019.
  3. Concurred with the request of the session of the Hilliard Presbyterian Church, Hilliard, Ohio, to enter into a Covenant for Contracted Pastoral Services part-time with Minister of Word and Sacrament Don Hilkerbaumer for a period of 4 months beginning May 1, 2019.
  4. Concurred with the request of the session of the Covenant Presbyterian Church, Columbus, Ohio, to enter into a Covenant for a Temporary Pastoral Relationship as a Transitional Pastor full time with Minister of Word and Sacrament Jeri-Lynne Bouterse for a period of 1 year beginning May 1, 2019.
  5. Concurred with the request of the session of the First Presbyterian Church, Gallipolis, Ohio, to enter into a Covenant for Temporary Pastoral Relationship as a Stated Supply Pastor full time with Mark Parsons-Justice, Candidate from West Virginia Presbytery, pending his examination on the floor of Scioto Valley Presbytery May 21, 2019, and his ordination by Scioto Valley Presbytery. This contract would be effective July 1, 2019.
- II. Examination of Candidate Mark Parsons-Justice – Rev. Todd Tracy
- III. 1<sup>st</sup> Reading – Policy for Dissolution of Pastoral Relationships
- IV. Announcements

***Statement of Faith - Mark Parsons-Justice***

## Mark Parsons-Justice Statement of Faith

Above all, I believe in the relentless, stubborn, Great Big Love of God. I believe that God's glory and majesty is displayed in all that God created and is continuing to create. I celebrate God's creative work in shaping us more into God's image and Christ's likeness, and celebrate God establishing a more just, peaceable, and beautiful kin-dom through the Church. I believe God calls us to care for creation as it is God's gift to us. I affirm the providence and limitless grace of God who exists as the Blessed and Holy Trinity. I affirm that God loves ALL persons without limit and calls us to do the same. I am bold to proclaim God's forgiveness and mercy, and God's desire to be in relationship with us.

I believe Jesus Christ is the very real presence of God and the most authentic expression of who God is. I affirm Christ's teachings and ministry, call to discipleship and service, mandate to love God and neighbor, and inclusive welcome of all people—even and especially those who are cast aside as less than or "other." I celebrate the creativity of Jesus, who through the imaginative power of words and the "stuff" of everyday life, created and is creating a beautiful kin-dom where the message of the gospel comes to life in stories, where meaningful relationships are built, and where people experience the profound, life-transforming, world-changing power of God through water, bread, and wine. I believe that in Baptism we are claimed by the Holy Spirit and marked as children of God, and that in the bread and wine of Holy Communion we celebrate the spiritual presence of God in Christ as we are spiritually nourished for our journey.

I believe in the mysterious presence and transformative work of the Holy Spirit who empowers us to proclaim our faith, work for justice, and take risks to share the Good News of God's Great Big Love. Through the work of the Spirit, we are empowered to approach Scripture fully open to experience God. In Scripture we find all that is necessary for a life of faith. By God's grace and through the Spirit, we are given the grace and faith to follow Jesus.

Despite its many failures, the Church remains the body of Christ called to minister to a hurting and changing world and to fling the doors open wide so that all may come to experience God's love. I believe that the Church's best days are ahead, not behind. The Church is called to listen deeply for God's call to reformation and revitalization, knowing it may look different than in days gone by. Indeed, the Church is reformed and always being reformed by the Word of God according to the work of the Spirit, not by the Church's power or ability but only by the gracious work of God.

I believe in the beauty of the Christian faith, the continued witness of all the saints of God, the promised hope of resurrection, and the life everlasting that is ours both now and in the life to come. In all times and in all places, I claim and proclaim that in life and in death, we belong to God.

***Biography – Mark Parsons-Justice***

**Passionate. Compassionate. Authentic. Creative. Intelligent. Spiritually mature. Encouraging. Open-minded.** These are the top eight characteristics that a group of about 50 friends, family members, and colleagues used to describe me in a recent survey. I am both affirmed and challenged by their words as I seek a pastoral call in the PC(USA). While these words certainly capture important aspects of who I am, these are not the only words that describe me.

**Son**—I am the son of Vickie and Mark, a son of Ohio by birth and West Virginia by the grace of God. I am a son of the small, rural churches of my childhood and the son of my grandmother's deep, abiding faith. I am a son of my loving, generous, hard-working family.

**Father**—My greatest accomplishment in life is being father to my two beautiful children who are growing into responsible and caring people. Isabella will soon be 16 and Mark will soon be 12. They are my highest joy! (I would get in a bit of trouble if I failed to mention my other children, the wonderful fur babies who have adopted us: our dogs, Bentley and Liza, and our cats, Whitney, West Point, and Rosie.

**Husband**—Without my husband Barrett, I would be lost. He is both friend and advocate, as well as a good complement to my Type A+, uber-social, outgoing personality. What started as a first date—attending church together—has blossomed into almost six years of marriage. We are companions and partners in the journey of life and in this new adventure in ministry.

**Student**—I am a lifelong learner! I've enjoyed 23+ years of education so far—13 elementary and secondary years in Jackson County, WV; 4 years at West Virginia University (Bachelor of Arts); 3 years at Methodist Theological School in Ohio (Master of Divinity); and (almost) 3 years at Wesley Theological Seminary (Doctor of Ministry in the Art and Theology almost finished!). Add to that studies in English/literature, Presbyterian polity, biblical languages, and Clinical Pastoral Education. My education is essential to my identity and one of very few things that no one can ever take away.

**Creative!** Yeah, it's in the list of words at the top, but it deserves a separate mention. In addition to faith, creativity has been my greatest passion. I'm foremost a musician—a pianist, vocalist, composer, and director. I'm also a writer, bibliophile, poet, photographer, and woodworker pen turner. I am a creative spirit, "imagineer," and dreamer. Creativity is a call, spiritual discipline, and source of great joy. Creativity is central to my life and my ministry.

**Servant**—I have sought to serve God and others these past 20 years of ministry. I have served members, friends, strangers, and angels unaware in ministry settings. I've served hundreds of students as private music teacher and college English professor. I have served persons with developmental and physical disabilities as a job coach. I have served LGBTQ persons who have questioned their identity and sacred worth. I've served the poor and homeless, persons with addiction, and those facing mental illness. In these beautiful people, I have seen the face of Christ and pray they have seen Christ in me, too.

And finally, **beloved child of God**—that's the best identity of all!

## ***Dissolution of Pastoral Relationships***

The Presbytery of Scioto Valley  
Dissolution of Pastoral Relationships  
(Approved February 2, 2007)

DRAFT – May 2019

(This policy replaces the Termination & Separation Policy.)

### **I. Statement of Purpose**

The purpose of this document is to set forth the principles and procedures for dissolution of pastoral relationships and guidelines for dissolution agreements. Most dissolutions of pastoral relationships are without conflict, usually because the pastor wishes to accept a new call or to be Honorably Retired. Even in such cases, carefully following these guidelines, and using the drafting of a dissolution agreement to cover such matters as ending date, unused vacation, medical coverage for a bridge period, and resolution of any loans the pastor may have from the congregation can result in a smooth transition without conflict.

Although dissolution of the pastoral relationship may follow efforts to resolve conflict, this document does not include the steps that should be taken to resolve the conflict. It does, however, cover the procedure for dissolution and guidelines for dissolution agreements for situations in which efforts at conflict resolution result in dissolution. The Presbyterian Church is connectional in that the presbytery, local congregation, and minister are all parties to the pastoral relationship. We covenant to care for one another. When conflict arises, all possible steps to resolve the conflict short of dissolution should be taken. Dissolution agreements for ministers not moving immediately to a new call are to serve as a bridge from one call to another in a vocation where mobility is limited.

This policy does not apply to the termination of transitional, contracted, or temporary pastoral relationships or to the end of a designated pastorate at the end of its agreed-upon term.

### **II. General Principles**

1. Every call in the PCUSA is an agreement between the Presbytery, the pastor and the congregation. All three parties are involved in every decision regarding the establishment of a pastoral relationship and the dissolution of a pastoral relationship.
2. When the congregation and the pastor are in agreement, the Commission for Church Professionals (CCP) is empowered to act with the power of the Presbytery in this regard and reports all such action to the Presbytery itself. If not in agreement, the action proceeds to the floor of Presbytery as specified in the Book of Order.
3. All official matters regarding separation/termination of a pastor shall be documented in writing and shared with all three parties.
4. All conditions for separation shall be compatible with the provisions of the Book of Order.



5. The separation process shall be considered incomplete until the congregation and the Presbytery vote on the dissolution of the call and any severance terms.

### **III. Book of Order**

The relevant provisions of the *Book of Order* are:

#### **G-2.0901 Congregational Meeting**

An installed pastoral relationship may be dissolved only by the presbytery. Whether the minister of the Word and Sacrament, the congregation, or the presbytery initiates proceedings for dissolution of the relationship, there shall always be a meeting of the congregation to consider the matter and to consent, or decline to consent, to dissolution.

#### **G-2.0902 Pastor, Co-Pastor or Associate Pastor Requests**

A pastor, co-pastor, or associate pastor may request the presbytery to dissolve the pastoral relationship. The minister of the Word and Sacrament must also state her or his intention to the session. The session shall call a congregational meeting to act upon the request and to make recommendations to the presbytery. If the congregation does not concur, the presbytery shall hear from the congregation, through its elected commissioners, the reasons why the presbytery should not dissolve the pastoral relationship. If the congregation fails to appear, or if its reasons for retaining the relationship are judged insufficient, the request may be granted and the pastoral relationship dissolved.

#### **G-2.0903 Congregation Requests**

If any congregation desires the pastoral relationship to be dissolved, a procedure similar to G-2.0902, above, shall be followed. When a congregation requests the session to call a congregational meeting to dissolve its relationship with its pastor, the session shall call the meeting and request the presbytery to appoint a moderator for the meeting. If the pastor does not concur with the request to dissolve the relationship, the presbytery shall hear from him or her the reasons why the presbytery should not dissolve the relationship. If the pastor fails to appear, or if the reasons for maintaining the relationship are judged insufficient, the relationship may be dissolved.

#### **G-2.0904 Presbytery Action**

The presbytery may inquire into reported difficulties in a congregation and may dissolve the pastoral relationship if, after consultation with the minister of the Word and Sacrament, the session, and the congregation, it finds the church's mission under the Word imperatively demands it.

## IV. Process for Dissolution

The need for dissolution of the pastoral relationship comes about for a variety of reasons and the procedures and the nature of financial arrangements may vary with the reasons for dissolution. The goal in each instance is fairness to all parties in light of the reason(s) for dissolution.

### A. Minister seeks dissolution.

1. Personal reasons or to receive a new call. When a minister seeks to dissolve the pastoral relationship for personal reasons or to receive a new call the minister shall make the request to the presbytery by notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life and shall advise the session.
2. Conflict with congregation. If efforts to resolve a conflict with the congregation result in the minister seeking to dissolve the pastoral relationship the minister shall make the request to the presbytery by notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life and shall advise the session.

### B. Congregation seeks dissolution.

1. Reduction in force. Dissolution because of the elimination of a position, budget reduction, for other circumstances due to no fault of the minister, is at the discretion of the congregation, upon recommendation of the session and with the approval of presbytery. When the session determines that it will recommend such a dissolution to the congregation it shall send notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life
2. Conflict with minister. If efforts to resolve a conflict with the minister result in the session recommending to the congregation that it dissolve the pastoral relationship the session shall send notice in writing to the chairs of both the Commission for Church Professionals and the Commission on Congregational Life.
3. Cause. Separation for cause shall include, but is not limited to:
  - Documented unsatisfactory performance.
  - Abuse or misconduct.
  - Insubordination.
  - Neglect in the care and use of church property or funds.
  - Conduct inconsistent with presbytery standards or ordination vows.

- a. Issues regarding performance of clergy shall be addressed by session in performance reviews. Documentation shall be clear, thorough and substantial.
- b. The Commission on Congregational Life is available to assist sessions in designing and implementing a process for evaluation and review. The Presbytery's Mediation and Support Team is also available for consultation and counsel in conflict situations.
- c. Only after all reasonable attempts at resolution have failed should termination negotiations begin. Separation for cause shall be clearly documented and thoroughly substantiated. The policies and procedures for separation for cause spelled out herein shall be followed in a consistent manner. All meetings, conversations and agreements in this process shall be documented in a written form.
- d. Pastor Emeritus/Emerita will not be granted to a pastor terminated for cause.

C. Presbytery seeks dissolution.

- 1. Conflicts requiring presbytery involvement. If there are serious difficulties within the life of a congregation, the Mediation and Support Team shall seek reconciliation through a variety of methods. If this team is unable to settle difficulties, then it may recommend to presbytery that an Administrative Commission be formed for the purpose of settling such difficulties. The Administrative Commission shall then follow the directives of the *Book of Order* and make appropriate recommendations to the presbytery. These recommendations may include the dissolution of the pastoral relationship and/or the assuming of original jurisdiction of the church by the Administrative Commission. The Commission may also recommend to the congregation the terms of a severance agreement with the minister.
- 2. Urgent need for dissolution. The Commission for Church Professionals may decide that it will recommend to the presbytery that a pastoral relationship be dissolved immediately. In such cases, the minister will be interviewed by the CCP and be given an opportunity to present his or her case and will be informed of the Committee's recommendation. The minister will be advised that the Presbytery must vote on such a recommendation and that the minister will be given an opportunity to address the presbytery on his or her own behalf.
- 3. Sexual misconduct. In cases of sexual misconduct, the Sexual Misconduct Policy of the presbytery and the provisions of the *Book of Order* will be followed.

D. Death in Service. In the event of the death of the pastor, if they are eligible for Board of Pensions death or retirement benefits, the salary and allowable

benefits of that person shall be continued by the congregation to the spouse or dependent for three months from the date on which death occurs or until the Board of Pension death and retirement benefits commence. If they are not eligible for BOP benefits, ordinarily the congregation shall continue the salary and benefits to the spouse or dependent for three months – or as negotiated with the Commission for Church Professionals. The CCP can direct surviving dependents to further resources as needed.

E. Additional steps in the dissolution process.

After initial contact with the Commission for Church Professionals, the following procedures shall be followed:

1. The session, or a committee designated for this purpose, will negotiate a dissolution agreement with the minister in accordance with Part IV and submit the proposed agreement to the Commission for Church Professionals for approval usually at the time of requesting dissolution of the pastoral relationship.
2. Upon approval of the proposed agreement by the **Commission for Church Professionals**, the session will call a meeting of the congregation for the purpose of approving the dissolution and the dissolution agreement.
3. A copy of the proposed dissolution agreement will be made available to the members of the congregation no later than the date of the first call for the meeting.
4. The pastor will moderate the meeting unless the pastor deems it inadvisable to do so. If the pastor deems it inadvisable to moderate, the Pastor shall request that the Presbytery appoint a moderator. The congregation will vote on the dissolution of the call and then the dissolution agreement.
5. If the congregation approves the dissolution agreement and the minister and congregation are in agreement, the **Commission for Church Professionals** may dissolve the relationship on behalf of the Presbytery and report their action at its next meeting. Otherwise, the dissolution and agreement will be presented to presbytery at its next meeting.

## V. Dissolution Agreement

The dissolution agreement or agreements sets the terms for the termination of a pastoral relationship, and cover such matters as termination date, unused vacation pay, interim medical coverage, resolution of loans the minister may have from the congregation, and like matters. Settling these matters clearly and documenting the arrangements in writing avoid possible conflicts at the time of departure. Severance payments for ministers not moving immediately to a new call are to serve as a bridge from one call to another in a vocation where mobility is limited and are spelled out in the dissolution agreement.

The terms of dissolution shall be set forth in a written agreement. The terms are negotiated, in consultation with the Commission for Church Professionals, between the session, or a committee designated for this purpose, and the minister and ultimately agreed to by the congregation. The agreement is subject to approval of the presbytery. In determining the specific terms of dissolution consideration must be given to the reason(s) for dissolution, the financial ability of the congregation and the circumstances of the minister. The agreement shall include an effective date of dissolution.

### A. Financial Terms.

1. Salary and Housing. The parties may agree to continuation of salary and housing allowance or use of manse beyond the date of dissolution, depending on the cause for dissolution.
  - a. Personal Reasons. When the minister seeks dissolution for purely personal reasons or to accept a new call, there shall be no continuation of salary and housing allowance beyond the date of dissolution. Use of the manse beyond the date of dissolution may be considered in the negotiations.
  - b. Dismissal for Cause. When the Pastoral Relationship is dissolved for cause there shall ordinarily be no continuation of salary, housing allowance or manse use beyond the date of dissolution.
  - c. Reduction in Force. Six month's notice or continuation of salary and housing allowance in lieu of notice will ordinarily be granted. If the minister has served the church for 10 years or more, up to 9 months may be considered.
  - d. Conflict. When the dissolution is the result of conflict, the parties may negotiate continuation of salary and housing allowance. No more than six months continuation shall be granted. If the minister has served the church for ten years or more, up to nine months may be considered.

2. Vacation Leave. Regardless of the reason for dissolution, all unused annual vacation leave shall be taken in advance of the date of dissolution or the cash equivalent paid. Vacation leave shall be prorated, two and one-half days per month served in the current year. Vacation leave not taken in previous years shall not be compensated.
3. Study, Sick, or Sabbatical Leave. Regardless of the reason for dissolution, there is no entitlement to study, sick, or sabbatical leave not taken in the ordinary course before dissolution and none shall be granted nor paid for at dissolution.
4. Professional Allowances. Allowances for professional, travel, entertainment, books, or other expenses shall not be paid after the date of dissolution.
5. Pension/Medical. Payments to the Board of Pensions shall be made coincident with any continuation of salary and housing allowance. When terms of call have included compensation for medical expenses not paid under the provisions of the Board of Pensions Medical Plan, this compensation may continue for the period of time that salary is to continue.
6. Loans/Equity Sharing. Outstanding loans and equity sharing arrangements are to be settled in accordance with the loan or equity sharing agreement. Such loans are part of the terms of call of the pastor and any forgiveness of such loans, unless provided for in the loan documentation, constitutes a change in call that must be approved by the congregation and the Presbytery. The Commission for Church Professionals will be consulted prior to negotiating any such agreement.
7. Arrangements for Payment when there is a Severance Agreement.
  - a. When a minister finds full-time employment prior to the end of the agreement, the church's financial obligations shall end on the beginning date of full-time employment. When a minister accepts part-time employment, severance pay shall be reduced by the pay received in such part-time employment. The minister shall report all changes in employment status to Commission for Church Professionals.
  - b. Presbytery does not assume financial liability for severance agreements.
  - c. Lump sum payments of salary and housing are not permitted. Payments shall be made monthly or on the regular church schedule if by a payroll service.

- B. Other Terms which will be part of any severance agreement which provides for compensation following the date of dissolution.
1. The minister's responsibilities include abstinence from any pastoral duties and congregational or church sponsored activities, and accountability to CCP with regard to progress in a search process towards employment. The minister shall not conduct worship services for that congregation or its members unless approved by the Commission on Church Professionals, or in accordance with specific guidelines established by the CCP as soon after the dissolution as possible. A minister, who – following a single warning – conducts such shall immediately forfeit all of his or her remaining financial payments under this Severance Agreement.
  2. A minister who makes inappropriate contacts with his or her former church shall be sent (by regular mail to the last known address) two written warnings by the Commission for Church Professionals. Upon a third violation the severance agreement will become null and void. Remaining financial payments under the Severance Agreement shall be forfeited.
  3. In cases other than reduction in force, personal reasons accepted by CCP, retirement, or the acceptance of a new call, the minister must meet with a counselor (ordinarily on a monthly basis) mutually agreed upon by the minister and the CCP and paid for by the minister or using the Employee Assistance Program of the Board of Pensions. Alternatively, and no later than the end of the second month of the agreement, the minister may participate in a Professional Assessment such as that provided at Midwest Ministries whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations will result in forfeiture of all unpaid financial payments under the Severance Agreement.

MODEL DISSOLUTION AGREEMENT  
TERMS OF DISSOLUTION

The Rev. \_\_\_\_\_ and the \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_ have agreed to request that the Presbytery of Scioto Valley dissolve the Pastoral Relationship that exists between them with the following terms:

[Include in the actual agreement only those provisions which are appropriate.]

1. Financial terms:  
Compensation for unused Vacation Leave     \$ \_\_\_\_\_  
Other Provisions: \_\_\_\_\_  
\_\_\_\_\_  
Provision for repayment of any loans: \_\_\_\_\_  
\_\_\_\_\_
  
2. Severance Pay, if appropriate and negotiated:
  - A. Salary     \$ \_\_\_\_\_
  - B. Housing    \$ \_\_\_\_\_
  - C. Other    \$ \_\_\_\_\_
  - D. Length of Severance Period \_\_\_\_\_.
  - E. Pension dues will be paid on all severance payments.

Payments will be made:  
\_\_\_\_\_ Through the church payroll service.

- Dates:
- A. Effective date the ministry duties will terminate: \_\_\_\_\_
  - B. Date minister will return all church property and vacate the church office \_\_\_\_\_.
  - C. Date minister and family will vacate the manse: \_\_\_\_\_

3. Other terms:
  - A. The minister, upon receipt of financial payments under this agreement, covenants and agrees that he or she waives all rights to demand and/or secure a civil court and/or a jury trial with respect to adjudication of the matters contained in this Severance agreement, in matters that pertain to their ministry in the church and/or the negotiations that have led up to this agreement.
  - B. All unpaid financial payments to the minister shall cease at the date, before the end of financial payments under this agreement, the minister accepts another position for full time employment or adjusted if the minister accepts a part time position.



- C. All parties agree to conform to and abide by the Ministerial Guidelines of the Presbytery of Scioto Valley and understand that all financial payments shall be forfeited, if the minister violates these Guidelines and those stated in the Dissolution Policy of the Presbytery of Scioto Valley. All parties shall sign the Policy Regarding Former Pastors –A General Statement of Underlying Principles.
  - D. Unless Commission for Church Professionals and the minister agree that the call was terminated for purely personal reasons, the minister agrees to meet at least monthly with a counselor mutually agreed upon by the minister and the Commission for Church Professionals and paid for by the minister. Alternatively, the minister agrees that, no later than the end of the second month of this agreement, the minister will participate in a Professional Assessment such as that provided at the Midwest Ministries Center whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations shall result in the forfeiture of unpaid financial payments.
  - E. For and in consideration of the monies and other items of financial consideration, formally set out above, and for other good and valuable consideration, upon receipt, and intending to be legally bound, minister does hereby release, acquit and discharge the Presbyterian Church (U.S.A.), the Synod of the Covenant, the Presbytery of Scioto Valley, the church (as more fully named in first sentence of this Agreement), jointly, severally and individually, each individual member of the church, church officers presently or formerly associated or affiliated with any of the aforesaid entities in any manner, and their present and former officers, employees, attorneys, agents, personal representatives, predecessors, successors and assigns, and each of them (hereinafter collectively known as releasees) and releasees do hereby release, acquit, and discharge the minister from all claims, causes of action, suits, and injuries, known and unknown, which minister/releasees, may have had or may presently have against the minister or any of the releasees, including but not limited to any claims, causes of action, suits, injuries, damages, losses and rights arising from minister's employment by church. To the end that this mutual release shall serve to release all parties from any and all claims.
4. It is understood that this Severance agreement is a final disposition of all matters between the minister and the releasees. This Severance agreement contains the entire agreement between the parties hereto and any representations made before or during negotiation are hereby merged in their entirety and this agreement may not be modified. The undersigned parties have negotiated this agreement in good faith and have every intention of being faithful in fulfilling it and further agree to the releases contained herein, representing that they understand its contents and sign it as their own free act after a full review of the contents.

Approved by:

Session on: \_\_\_\_\_

\_\_\_\_\_  
Clerk of Session

Congregation on: \_\_\_\_\_

\_\_\_\_\_  
Moderator of Congregational Meeting

CCP on: \_\_\_\_\_

\_\_\_\_\_  
Chair of CCP

Presbytery on: \_\_\_\_\_

Pastor on:

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Date

## Commission for Congregational Life

### Report of the Actions and Recommendations of the Commission on Congregational Life

Class	Name		MWS/RE	Term
2019	Allison Bauer	revatbauer@yahoo.com	MWS	1st
2019	Marquell Segelken	dsegelke@columbusrr.com	RE	1st
2019	Adam Anderson	revawra@gmail.com	MWS	1st
2020	Bob Armstrong	bob@hilliardpres.org	MWS	2nd
2020	Mark Johnson	maj@prismnet.com	RE	1st
2020	Charlotte O'Neil	revcharlotte@sbcglobal.net	MWS	2nd
2021	Jeff Schooley	fpcjeff82@gmail.com	MWS	2 <sup>nd</sup>
2021	Jeri-Lynne Bouterse	jl@bouterse.com	MWS	2 <sup>nd</sup>
2021	Natalie Alter	Natalie.Alter@dla.mil	RE	2nd

*Pursuant to the authority granted by The Book of Order, "Form of Government" Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:*

1. Actions taken on behalf of Presbytery:
  - a. Formed a taskforce to work with the St. Andrew Church to address issues related to the sale of their property and the search for a new minister, in the context of mission and strategy. Rev. Bob Armstrong, Rev. Dr. Jeri-Lynne Bouterse and a member of the Commission for Presbytery Operations CRE Christine Burns were appointed to serve.
  - b. Approved the report of the Jerome Township Property Taskforce and recommend it be taken to Presbytery in May for approval.
2. Recommendations to Presbytery:
  - a. Approve an Administrative Commission appointed by the Moderator to respond to the request of the Eastminster Presbyterian Church to assist in closing the church. Those willing to serve on this Commission are: Ruling Elders: Jim Hines, Bill Lucas, Mark Johnson, Marquell Segelken, Marcia Evans, Ministers of Word and Sacrament: Kristin Schutte, David Bubb.
  - b. Approve an Administrative Commission appointed by the Moderator to respond to the request of the Kingston Whistler Church to assist in closing the church. Those willing to serve on this Commission are: Ruling Elders: Charlie Parker, Fred Mavis, Bill Lucas; Ministers of Word and Sacrament: Joel Esala, Elisabeth Wagner; Advisory Member: Jeanie Lyons, Clerk of Session, Whistler Church
3. Information for the Presbytery – Mark Johnson
4. 1<sup>st</sup> Reading – Policy to Dissolve (Close) a Congregation
5. Announcements

## ***POLICY TO DISSOLVE (CLOSE) A CONGREGATION***

### **SCIOTO VALLEY PRESBYTERY POLICY TO DISSOLVE (CLOSE) A CONGREGATION March 2019 First Reading May 21, 2019**

When a request from a member congregation is received by the Executive Presbyter or Stated Clerk of the presbytery, that request shall be given to the Commission for Congregational Life (CCL) for their consideration. They may then vote to direct that the Presbytery Moderator appoint an Administrative Commission (AC) to dissolve (close) a congregation. The Commission for Congregational Life will act with the authority of the Presbytery in voting to approve the proposed members of the AC, or they may recommend that presbytery directly approve the proposed members. The AC will also act with the authority of the presbytery in carrying out their work according to the specifics of the charter which the Presbytery approves. If needed, the AC may seek additional authority from the Presbytery.

The AC will normally consist of five to seven teaching and ruling elders as evenly distributed as practical. The members shall be appointed by the Presbytery Moderator in consultation with the Stated Clerk and /or the Executive Presbyter, with the appointments being reported to the next stated meeting of the Presbytery.

The AC membership should include members who represent the CCL and the Commission for Presbytery Operations (CPO). Other expertise which may be helpful to have in the membership of the AC include law, accounting and finance, real estate and property management, local mission, and/or social service, as well as at least one member from the congregation, preferably the Clerk of Session. The appointed AC may coopt, as needed, individuals with particular skills to assist with their work and will report such individuals to the CCL. The AC shall be trained by the Stated Clerk.

The responsibilities which normally may be assigned to the AC include the following:

- Ecclesiastical and Pastoral Care Responsibilities
  - Consult with and care for remaining members and attendees of the congregation.
  - Ascertain the roll of the current members, with addresses, and counsel them about transferring their membership to another congregation.
  - Provide for an appropriate closing worship service to celebrate the life and ministry of the congregation.
  - Secure all session records (minute and roll books) and pertinent historical records and transmit them to the Stated Clerk for subsequent deposit in the Presbyterian Historical Society.
  - The AC may be granted authority to act as the session following the official dissolution in order to accomplish necessary closing activities.
- Fiduciary Responsibilities
  - Work with church treasurer to pay all outstanding bills.

- Work with church treasurer to produce a final financial report for the congregation.
  - Provide statements of current year giving to all givers of record.
  - Provide for a final accounting of cash and non-cash assets.
  - Provide that all postal mail is forwarded c/o the Presbytery office effective the date of closing.
  - Empty the safe deposit box if there is one and secure all documents for the commission.
  - Ascertain the legal status of the congregation (is it incorporated?), are filings current, and prepare necessary filings to dissolve the corporation, close out employment accounts such as workers' compensation and tax withholding (as applicable).
  - Arrange for the treasurer(s) to sign off on all financial accounts with two individuals (a member of the commission and the presbytery treasurer) and assume signatory authority for the accounts until such time as they are closed.
- Real Property Responsibilities
    - Obtain deeds for all parcels of real estate (there may be several if neighboring properties were purchased over the years). Not all parcels may be contiguous.
    - Do a title search to ascertain that all real property is held in fee simple with no liens or no clauses which would have the property revert back to the donor(s) or their known and/or unknown heirs should the property cease to be used for church purposes.
      - If there is a cloud on the title to any church real property, proceed to take necessary action to remove the lien or to quit the title.
      - If the title is clear, then have a deed executed to transfer title to the property to "The Presbytery of Scioto Valley".
    - Obtain an appraisal for all parcels of real property. (The appraised value will be different from the tax value recorded by the county auditor's office. Appraisals for church buildings are only approximate as there are very few sales to compare with. And experience has shown that market prices of church buildings tend to run about 60-70% of appraised values.)
    - Work with CPO to dispose of the real property.
      - The preferable disposal of real property would be through sale on an "as is" basis. While the presbytery is not in the business of making money, any sale should not be at a significantly under-valued price. Factors including the undesirability of an unsecured or unattended building, neighborhood relations, ongoing security/utility/maintenance costs, and potential for lengthy time on the market will all play in how the building(s) is/are priced and marketed. Auction as opposed to listing with a realtor may be a suitable option.
      - An alternative to selling the property would be donating it to

- an appropriate local not-for-profit organization that is engaged in mission consonant with the mission of the former congregation or with the Christian gospel;
- a local historical society; or
- a similar organization.

Closing costs and fees would normally be assumed by the receiving organization.

- If the structure(s) is/are in very poor physical condition another alternative would be razing the structure(s) and selling off the lots at fair market value.

- Personal Property Responsibilities

- Inventory contents of church building and any other properties.
- Provide an opportunity for members to have keepsakes from the church's personal property (this may include a grace period following the final closing worship service).
- Be aware that rulings and regulations promulgated by the Consumer Product Safety Commission, the Occupational Health and Safety Administration, and other government agencies preclude the sale or donation of cribs manufactured prior to July 2011, and toys, furniture and other items that contain lead paint. Doing so may be a federal offense and most certainly is a huge potential insurance liability. These items need to be responsibly disposed of.
- Provide the opportunity for other presbytery congregations, first, and other congregations, second, to receive furnishings that they can use.

- Security and Maintenance Responsibilities

- Change locks after closing and expiry of any grace period.
- See that the current insurance (property and liability) remains in force or is transferred to the presbytery's policy
- Turn off all non-essential utilities and services (e.g., telephone, internet, cable, security, etc.) and obtain final billings.
- Change billing address on remaining utility accounts to the Presbytery office.
- Arrange for appropriate ongoing maintenance while the property is under presbytery control (lawn mowing, snow removal, etc.) and arrange for payment.
- Provide for the cleanup of the building and the removal of unwanted materials, trash, etc., and prepare the building ready for sale. (If technical services are necessary, secure them and pay for them out of the congregation's assets and, if necessary, the proceeds from the sale of the property.)

The AC will keep written records of its activity and submit a final report to the Presbytery for inclusion in the minutes of the Presbytery. Following the conclusion of all appropriate activity and the submission of its final report, the AC may request that the presbytery dissolve it with thanks.

## Commission for Nurture and Outreach

### Report on the Actions and Recommendations of the Commission on Nurture and Outreach

Class	Name	E mail	MWS/RE	Term
2019	Kathie Bubb	kathibubb@gmail.com	RE	2nd
2019	Steve Brand	firstnewark@gmail.com	MWS	2nd
2019	Joel Esala	circlevillepastor@gmail.com	MWS	1st
2020	Peter Galbraith	pcgalbraith@gmail.com	MWS	2nd
2020	Mary Gause	mgause@overbrookchurch.org	MWS	1st
2020	Charlsie Ramsey	Charlsie715@yahoo.com		
2020	VACANT			
2021	Les Sauer	<a href="mailto:lessauer@hotmail.com">lessauer@hotmail.com</a>	MWS	2 <sup>nd</sup>
2021	Perpetual Agekyum	<a href="mailto:pep.agy46@gmail.com">pep.agy46@gmail.com</a>	RE	1st
2021	Sharon Franklin	SharonFranklin@hotmail.com	RE	1st

*Pursuant to the authority granted by The Book of Order, "Form of Government" Chapter 3, (G-3.0307), Presbytery Standing Rule G-1, and Presbytery action, the Commission has taken the following actions:*

1. Report of actions taken on behalf of Presbytery:
  - a. Endorsed Neighborhood Mission Grant for Bloomingburg Park refurbishment -- \$3,000 was requested and approved
2. Announcements
  - a. Pentecost Offering will be taken on May 19.
  - b. 35 youth and 9 adults are signed up to go to Youth Triennium in July